



Town of Taos Grading and Excavating Permit Application



Date: _____ Zone: _____ Town of Taos Permit No. _____

PHYSICAL ADDRESS/LOCATION: _____
(Must have a house or street number assigned by the Town of Taos Planning Department)

SECTION I

Contractor Company Name: _____ License expiration date: _____
APPLICANT NAME: _____ State License #: _____
MAILING ADDRESS: _____ Main Phone #: _____
_____ Alt. Phone #: _____
City, State, Zip

SECTION II

PROPERTY OWNER: _____ Phone # (h): _____
MAILING ADDRESS: _____ Phone # (w): _____
_____ Phone # (c): _____
City, State, Zip

SECTION III

ARCHITECT/ENGINEER
COMPANY NAME: _____ License #: _____
MAILING ADDRESS: _____ Phone #: _____
_____ City, State, Zip

SECTION IV

DESCRIPTION OF PROJECT: _____
FOR COMMERCIAL PROJECTS, STATE THE NAME OF THE BUSINESS: _____
WILL THIS PROJECT REQUIRE CONNECTIONS TO TOWN UTILITIES? Yes No
VALUATION OF PROJECT: \$ _____

CERTIFICATION

I hereby certify that I have read and examined the information contained on this application, and know the same to be true and correct. All provisions of codes and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any federal, state, or local law regulating construction or the performance of construction.

I also acknowledge that the Building Official is authorized and directed to enforce the provisions of any federal, state, and/or local codes, and shall have the authority to render interpretations of these codes and to apply policies and procedures in order to clarify the application of its provisions. Such interpretations, policies, and procedures shall be in compliance with the intent and purpose of any federal, state, and/or local codes. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in these codes.

FILING OF THIS APPLICATION SHALL NOT IMPLY OR DEEM APPROVAL OF SAID APPLICATION.

PRINT NAME OF APPLICANT: _____

SIGNATURE OF APPLICANT: _____



Please read the following general submittal requirements for obtaining a grading and excavating permit. Additional submittals may be required. It is the applicant's responsibility to comply with all codes and ordinances. Grading & Excavating Permit Applications will not be accepted if all submittals on this checklist are not provided.

REQUIRED SUBMITTALS:

- Completed Town of Taos Grading and Excavating Permit Application with original signatures
- Must comply with Ordinance # 97-05 Storm Drainage Ordinance
- Warranty deed with legal description or a Notice of Valuation from the Taos County Assessor's Office
- Boundary Survey
- Surveyor's seal signed and dated (if applicable)
- Every page must have a registered NM Engineer's seal signed and dated
- Engineer's Certification

3 COMPLETE SETS OF PLANS TO INCLUDE THE FOLLOWING:

- Vicinity Map
- North Arrow
- Scale
- Location of well & septic system (if applicable)
- Site Access
- Must comply with the Town of Taos Land Use Development Code, Lot Setback Requirements (Article IV)
- Utility Easements both underground and overhead
- Drainage Easements - HEC-2 analysis of 5 or more cross-sections at no more than 50' intervals. The limits of the easements will be established by the Energy Grade Line (EGL). The cross-sections, EGL, and limits of the easement must be plotted on the plan.
- Locations and area of each structure (square footage)
- Locations of all watercourses, drainages, etc. (arroyos, ditches, rivers)
- Building Layout – Finish floor elevations for all buildings
- Distinguish between existing and proposed developments
- Distinguish between existing and proposed contours
- Distinguish between existing and proposed hydraulic structures
- Calculations and details for all proposed hydraulic structures
- Floodway Map showing proximity to established floodplain if within 1000 feet of development site.
- Offsite topography map of upstream basins contributing flows to the site – 1" = 500' or better
- Fencing Statement (states if fencing is or is not proposed, and how it impacts drainage through the site)
- Erosion Protection – as per basis of proposed design
- Reference all supplemental reports, calculations, and attachments on the plan
- Road Maintenance Agreement – Agreement with the Town of Taos to develop site access according to standards for access gained from unimproved (not maintained by the Town of Taos) roadways.

HYDROLOGIC ANALYSIS INCLUDING THE FOLLOWING:

- 100-year 24-hr flow rate both existing and proposed
- 100-year 24-hr volume both existing and proposed
- Precipitation Data (SCS Method)
- Onsite Land Treatments both existing and proposed
- Offsite upstream basin delineation with land treatments for a fully developed scenario
- State all assumptions for the hydrologic analysis
- Details and calculations for all hydraulic structures
- Include input and output for all computer generated results
- Detention ponds – 100 year 24 hour volume and empty in 24 hours
- Retention ponds – 100 year 24 hour volume and empty in 96 hours
- Spillways – designed for the 100 year 24 hour flow rate
- Include input and output for all computer generated results

COST OF PERMIT:

1. THE GRADING AND EXCAVATING FEE IS BASED ON THE DEVELOPMENT REVIEW FEE OF THE TOWN OF TAOS STORM DRAINAGE ORDINANCE, ORDINANCE 97-5 SECTION 1-1 SUBSECTION F.
2. PERMIT FEES WILL BE DUE AFTER THE GRADING AND EXCAVATION PERMIT HAS BEEN REVIEWED AND APPROVED. THE OFFICE WILL CALL WHEN IT IS READY.