

PROCEDURAL INFORMATION FOR APPLICANT:

Applicant: Kimberly Armstrong LLC

- Please deliver (or email) the publication notice to the Taos News. **The applicant is responsible for all costs associated with the publication notice.** Contact the Taos News at (575) 758-2241 to determine the costs. Alcohol & Gaming Division requires that the notice be published twice, with the first publication occurring at least 30 days before the hearing. The notice will also be published on the Town's website
- The Public Hearing will be held December 13, 2016 at 3:00 p.m. at the Town Council Chambers located at 120 Civic Plaza Drive. Please plan on attending the hearing so that you can answer any questions the Council may have.
- Upon Council approval/disapproval of the application, the Town Clerk will obtain the Mayor's signature and return the application to the Alcohol & Gaming Division. Please notify the Clerk prior to the hearing if you would like to hand-carry the license to Alcohol & Gaming Division. Please contact the Alcohol & Gaming Division on the status of your license (505) 476-4875.
- Once you have received the State License from Alcohol & Gaming Division, you must provide a copy to the Town of Taos and pay the Municipal Liquor License Tax to the Town of Taos in the amount of \$250. *Depending on when the license is approved, the Town may prorate the tax in accordance with State Statute (NMSA 7-24-4 AND 60-6A-15) on a quarterly basis.*
- Upon receipt of the Municipal Liquor License Tax the Town Clerk will issue a Certificate of Receipt of Municipal Liquor License Tax. Please post the Town's Certificate along with the State's Liquor License in your establishment.
- Contact Renee Lucero, Town Clerk, at (575) 751-2005 or by email at rlucero@taogov.com if you have any questions.

**APPLICANT: KEEP THIS PAGE
FOR YOUR RECORDS**

